

**DUTY STATEMENT  
DEPARTMENT OF STATE HOSPITALS - ATASCADERO  
PLANT OPERATIONS**

<b>JOB CLASSIFICATION: PLUMBER I</b>
--------------------------------------

**1. MAJOR TASKS, DUTIES, AND RESPONSIBILITIES**

Install, maintain, inspect and repair standard plumbing equipment concerned with water, gas, oil, sewage, fire control, steam and refrigeration systems; troubleshoot plumbing systems.

50 %      **Knowledge of tools, equipment, and materials associated with the Plumbing Shop.** Works with and leads subordinate workers in maintaining and repairing plumbing related equipment, fixtures and infrastructure throughout our facility. **Ability to perform the work of a journeyman plumber. Has the physical agility to climb and work off ladders, work on his/her hands and knees for a prolonged time, lift and carry a minimum of seventy pounds, work unassisted if necessary, and work standing throughout the work day.**

35 %      As required by the Supervisor of Building Trades, maintains accurate information on daily work orders showing time it took to complete and material used. Evaluates work orders to determine the amount and type of material needed, gets approval and obtains material. Evaluates various work orders in an order of priority, putting health and safety first. **Maintains and upkeeps all tools, equipment and buildings associated with the Plumbing Shop and Plant Operations. Understands and follows all division of Industrial Safety and Building Codes when work is being performed in all areas of the facility.**

15 %      Maintains and follow proper tool control procedures. Follows good safety practices, and makes corrections or suggestions on safety issues. **Understands and knows location of Safety Data Sheets (SDS) and protective gear needed in regards to hazardous material.** As determined by the Chief of Plant Operations, the Plumber I may be temporarily assigned to assist in other Plant Operations functions which would serve the best interests of the Hospital. **Reads, understands, and conforms to all Hospital Administrative Directives and Plant Operations policies.**

**2. SUPERVISION RECEIVED**

Supervisor of Building Trades

### **3. SUPERVISION EXERCISED**

N/A

### **4. KNOWLEDGE AND ABILITIES**

#### **KNOWLEDGE OF:**

Principles, methods, materials, tools, and equipment used in plumbing; Safety Orders of the Division of Industrial Safety applicable to plumbing; and building codes.

**SKILL IN:** Performing plumbing work and in caring for tools, materials, and equipment.

#### **ABILITY TO:**

Perform plumbing work and care for tools, materials and equipment. Read and write English at a level required for successful job performance; read blueprints and work from plans and specifications; keep records and make simple reports; prepare rough sketches of minor plumbing installations; estimate material and labor costs for minor plumbing jobs; follow oral and written instruction; instruct and lead unskilled assistants.

### **5. REQUIRED COMPETENCIES**

#### **INFECTION CONTROL**

Applies knowledge of correct methods for controlling the spread of pathogens appropriate to job class and assignment.

#### **SAFETY**

Actively supports a safe and hazard free workplace through practice of personal safety and vigilance in the identification of safe or security hazards.

#### **CPR**

N/A

#### **MANAGEMENT OF ASSAULTIVE BEHAVIOR**

N/A

#### **PRIVACY AND SECURITY OF PROTECTED HEALTH INFORMATION**

Maintains and safeguards the privacy and security of patients' protected health information (PHI) and other individually identifiable health information (IIHI) whether it is in paper, electronic, or verbal form in compliance with HIPAA and all other applicable privacy laws.

#### **CULTURAL AWARENESS**

Demonstrates awareness to multicultural issues in the workplace, which enable the employee to work effectively.

### **SITE SPECIFIC COMPETENCIES**

The Plumber I installs, repairs, replaces and maintains plumbing fixtures, equipment and piping concerned with water, oil, gas, air, waste, steam, and fire control. Maintains the shop, tools, equipment and materials. Complies with the health and safety regulations.

### **TECHNICAL PROFICIENCY (SITE SPECIFIC)**

Maintains a valid work order system and preventive maintenance program.

## **6. LICENSE OR CERTIFICATION – N/A**

## **7. TRAINING - Training Category = 9**

The employee is required to keep current with the completion of all required training.

## **8. WORKING CONDITIONS**

The employee is required to work any shift and schedule in a variety of settings throughout the hospital and may be required to work overtime and float to other work locations as determined by the operational needs of the hospital. All employees are required to have an annual health review and repeat health reviews whenever necessary to ascertain that they are free from symptoms indicating the presence of infection and are able to safely perform their essential job functions..

_____ Employee Signature	_____ Print Name	_____ Date
_____ Supervisor Signature	_____ Print Name	_____ Date
_____ Reviewing Supervisor Signature	_____ Print Name	_____ Date